

Cabinet

Tuesday 7 June 2011

PRESENT:

Councillor Mrs Pengelly, in the Chair.

Councillor Fry, Vice Chair.

Councillors Bowyer, Jordan, Michael Leaves, Sam Leaves, Monahan and Ricketts.

Also in attendance: Barry Keel (Chief Executive), Adam Broome (Director for Corporate Support), Ian Gallin (Assistant Chief Executive), Carole Burgoyne (Director for Community Services), Mark Grimley (Assistant Director for HR and Organisational Development) and David James (Head of Strategic Projects).

Apologies for absence: Councillors Ball and Wiggins.

The meeting started at 2.00 pm and finished at 2.50 pm.

Note: At a future meeting, the Cabinet will consider the accuracy of these draft minutes, so they may be subject to change. Please check the minutes of that meeting to confirm whether these minutes have been amended.

1. **DECLARATIONS OF INTEREST**

There were no declarations of interest in accordance with the code of conduct from councillors in relation to the items under consideration at this meeting.

2. **MINUTES**

Agreed that the minutes of the meeting held on 29 March 2011 are confirmed as a correct record.

3. **QUESTIONS FROM THE PUBLIC**

There were no questions from the public, for this meeting.

4. **CHAIR'S URGENT BUSINESS**

There was no Chair's urgent business.

5. **CABINET APPOINTMENTS**

Agreed that the following appointments are approved –

	Organisation	Members	Appointments 2010/11	Appointments 2011/12
I	Care and Repair Management Committee	Cabinet Member for adult services	Cllr Monahan	Cllr Monahan

2	Destination Plymouth Board	Leader or one Cabinet Member	Cllr Pengelly	Cllr Pengelly
3	Plymouth 2020 Healthy Theme Group	one Cabinet Member	Cllr Monahan	Cllr Monahan
4	Plymouth Growth Board	one Cabinet Member	Cllr Fry	Cllr Fry
5	Plymouth 2020 Safe and Strong Theme Group	one Cabinet Member	Cllr Brookshaw	Cllr Jordan
6	Plymouth 2020 Wise Theme Group	one Cabinet Member	Cllr Mrs Watkins	Cllr Sam Leaves
7	Plymouth Urban Fringes Development Plan Document Joint Member Panel	two councillors – posts of Leader and Deputy Leader	Cllrs Mrs Pengelly and Fry	Cllrs Mrs Pengelly and Fry
8	Plymouth Waterfront Partnership Board	Cabinet Member for Planning, Strategic Housing and Economic Development	Cllr Fry	Cllr Fry
9	Schools Catering Group	Cabinet Member for schools	Cllr Mrs Watkins	Cllr Sam Leaves
10	Tamar Science Park Ltd. – Board of Directors	one Cabinet Member + one officer	Cllr Fry with authority to vote on behalf of the Council at the AGM David Draffan	Cllr Fry with authority to vote on behalf of the Council at the AGM David Draffan

6. TRANSFER OF REGIONAL DEVELOPMENT AGENCY (RDA) ASSETS

Councillor Fry (Cabinet Member for Planning, Strategic Housing and Economic Development) introduced the report and stated that the transfer of RDA assets or the “Asset Package” will form part of the Growth Strategy to create new jobs for the city.

Agreed that –

- I. that Cabinet recommend that Council amend the Capital Programme as required.

(i) Transfer of Regional Development Agency (RDA) Assets

Agreed that –

2. Cabinet agree the acquisition of the proposed Plymouth Asset Package from the South West RDA on the terms outlined in this report and subject to:
 - (a) proper and effective due diligence on the existing and proposed legal agreements, and;
 - (b) conditions that protect the Council's interest and;
 - (c) appropriate amendment to the Capital Programme.

7. ACQUISITION OF DERRIFORD BUSINESS PARK

Councillor Fry (Cabinet Member for Planning, Strategic Housing and Economic Development) introduced the report and stated that Derriford is a growth area for the city and is good for investment purposes.

Agreed that –

1. the Cabinet recommend to Council the necessary amendment to the Capital Programme.

(i) Acquisition of Derriford Business Park

Agreed that –

2. the Cabinet agree to acquire the freehold interest of Derriford Business Park with each side to bear their own fees and costs, subject to the inclusion of the scheme in the capital programme.

8. JOINT FINANCE AND PERFORMANCE REPORT

The Corporate Management Team submitted a written report outlining the performance and monitoring position of the City Council as at the end of the fourth quarter.

Councillor Bowyer (Cabinet Member for Finance, Property and People) presented the report in so far as finance was concerned and reported on the current position.

Councillor Ricketts (Cabinet Member for Transformation, Performance and Governance) presented the report in so far as performance monitoring was concerned and reported on the current position within each department.

The Chair thanked all the finance officers, budget holders and Directors for their work on keeping the budget on track. She also thanked all the Cabinet Members for their work.

Agreed that –

1. Cabinet approve variations, virements and reprofiling between years of the MTFF, and seek approval from Council for the 5 year capital programme amended for new approvals, shown below:

	2011/12	2012/13	2013/14	2014/15	Total
	£000	£000	£000	£000	£000
Capital Budget Approved at Full Council Feb 2011	85,201	18,488	5,660	5,829	115,178
Additional Schemes Approved at Full Council April 2011	4,174	1,114	677	337	6,302
Capital Budget Approved at Full Council April 2011	89,375	19,602	6,337	6,166	121,480
	0	0	0	0	
Impact of Closedown 2010/11 – Year End Reprofiling	8,841	0	0	0	8,841
Changes to Variations, Virements and Reprofiling (see appendix G)	(2502)	2,345	448	0	291
New Approvals (see below)	1,597	0	1,021	0	2,618
	0	0	0	0	
Revised Capital MTFF to be Approved	97,311	21,947	7,806	6,166	133,230

(i) Joint Performance and Finance Report

Agreed that –

2. the Section 151 Officer recommended adjustments to reserves and provisions be approved as follows:
 - reallocation of grants provision (£0.327m)
 - reallocation HRA Working Balance (£1.592m)
 - transfer to Waste Reserve £0.900m
 - transfer to Redundancy Reserve £1.000m)
 - transfer to Pensions Reserve £0.850m
3. Cabinet approve the following budget carry forwards:
 - Schools Demolition Costs £0.300m
 - Procurement Contingency £0.400m
 - Americas Cup £0.100m
4. the financing requirement of £69.718m be noted and Cabinet approve the borrowing requirement of £16.823m for 2010/11;

(ii) Joint Performance and Finance Report

Agreed that –

5. the Cabinet note the provisional outturn position for the year;
6. Cabinet note the additional transfers to provisions reflected in the outturn figures as required in accordance with statutory provisions:
 - bad debt provisions £0.300m
 - insurance provisions £0.300m
7. no departmental budget overspends be carried in 2010/11;
8. Cabinet note the adjusted deficit for the year of £0.105m and approve that this be met by a transfer from the General Fund Working Balance;
9. Cabinet note the draft capital outturn for the year of £69,718m, after allowing for the transfer of expenditure totaling £0.318m to revenue;
10. Cabinet note the residual costs on the HRA for the year;
11. Cabinet note that the HRA was formally closed on 31 March 2011 and that the HRA Working Balance has transferred to the General Fund;
12. Cabinet note the position on the Treasury Management activities for the year and that a full report on the Council's performance against its borrowing and investment strategies, including the statutory performance indicators will be presented to Audit Committee on 27 June 2011 and Council on 25 July 2011;
13. Cabinet note the position regarding the Icelandic banks.

Councillor Bowyer submitted a further recommendation which was seconded by Councillor Michael Leaves. It was agreed that the following recommendation is added –

14. that Directors report back to the August Cabinet on what the Council is doing to address sickness across the organisation. Directors will continue to be held to account for performance on reducing sickness via the quarterly budget and performance report.

9. **MEDIUM TERM FINANCIAL STRATEGY 2011 - 2015**

Councillor Bowyer (Cabinet Member for Finance, Property and People) introduced the report and highlighted that the document sets out how progress is measured and forecasts the resources required for the next 3 – 4 years.

Agreed that the updated Medium Term Financial Strategy (MTFS) for the period 2011 – 15 be recommended to Council for adoption.

10. **PLYMOUTH CITY COUNCIL'S RESPONSIBILITIES UNDER FLOOD AND WATER MANAGEMENT ACT LEGISLATION**

Councillor Fry (Cabinet Member for Planning, Strategic Housing and Economic Development) reported that the document is a summary of Plymouth City Council becoming a Lead Local Flood Authority.

Agreed –

1. to note the new requirements and duties under the identified Statutory Acts;
2. to note the estimated cost to undertake these duties and subsequently confirm the allocation of additional funding received through the Local Services Support Grant (LSSG);
3. to note the strategic importance of having a strategy to deal with flooding and the implementation of the Flood and Water Act as failure to do so may block growth in the city.

11. **EXEMPT BUSINESS**

Agreed that under Section 100(A)(4) of the Local Government Act, 1972, the press and public be excluded from the meeting for the following items of business on the grounds that they involve the likely disclosure of exempt information as defined in paragraph 3 and 7a of Part I of Schedule 12A of the Act, as amended by the Freedom of Information Act 2000.

12. **TRANSFER OF REGIONAL DEVELOPMENT AGENCY (RDA) ASSETS (E3)**

The Director of Development and Regeneration submitted a report.

(See minute 6 above).

13. **ACQUISITION OF DERRIFORD BUSINESS PARK (E3)**

The Director of Development and Regeneration submitted a report.

(See minute 7 above).

14. **PLYMOUTH CITY COUNCIL'S RESPONSIBILITIES UNDER FLOOD AND WATER MANAGEMENT ACT LEGISLATION (E7a)**

The Director of Development and Regeneration submitted a report.

(See minute 10 above).